



Guide: Entering Course Student Learning Outcomes Assessment in Nuventive Solutions

1 Logging In

Nuventive Solutions

Single sign-on. GWC computer login username and password.



2 Select Discipline and Course

- From the dropdown menu at the top, select the discipline you want to assess.
- On the left navigation, hamburger icon, click on "Course Assessment."
- In the drop-down menu next to "Select a Course," select the name of the course to enter assessment data.

3 Select Learning Outcome

- Click on the ellipsis to the right of the learning outcomes to enter data. Select "Open."
- Within the new assessment screen, click the "Assessment Method" tab.
(If changes to cSLOs are needed, please contact the Research Office)

4 Assessment Method

- Review existing methods.
- **Is the assessment method for your assessment already entered?**

How did you assess the SLO (e.g. essay, project, multiple-choice exam)?

yes

no

do not need to add assessment method

Adding New Assessment Method

- Click on the green plus sign; "Add Assessment Method."
- Enter required information.
- Click "Save" then "Close."

5 Results

- Click on the green plus sign; "Add Results."
- Enter required information.
- Scroll down to the next section.

6 Data Evaluation

- Enter required information.
- Scroll down to the next section.

7 Planning

- Enter required information.
- Scroll up to review assessment data.

8 Save Assessment Data

Click "Save" then "Close" at the top right to complete the assessment process.



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